

# Job Bulletin: Commercial Inspector (Northern Manitoba)

**Advertisement #** 43685  
**Commercial Inspector (Northern Manitoba)**  
**Regular, Full-time**  
**Commercial Services, Operations Unit**

**Closing Date:** January 23, 2025  
**Salary Range:** \$67,198 - \$81,270 per annum (PAY GRADE 8)

The Liquor, Gaming and Cannabis Authority of Manitoba (LGCA) regulates the province's liquor, gaming, cannabis, and horse racing industries. We license liquor sales, service and manufacturing, gaming employees, products and operations; retail cannabis stores and distributors; liquor and cannabis delivery; and horse racing. We strive to serve the public interest by regulating these industries in a respectful, impartial, and balanced manner.

The LGCA is seeking a highly motivated individual to work within the Commercial Services Department, which is part of the Operations Unit. The Inspector is a peace officer, appointed to enforce The Liquor, Gaming and Cannabis Control Act. They are responsible for independently planning inspections and permit work, conducting information sessions, monitoring the media, and developing working relationships with other government and enforcement agencies.

The successful incumbent must reside in Northern Manitoba and is eligible for remoteness allowances. The incumbent may be eligible for work from home allowance and a fleet vehicle depending on work location. This position works a variety of day, evening and weekend shifts (including statutory holidays and occasional Sundays).

**Candidates who do not meet the full qualifications may be considered for a development opportunity.**

## Qualifications

**The successful candidate must have:**

- A degree from a post-secondary institution, preferably in criminal justice, enforcement, administrative law, business administration or public administration; and three to five years' experience conducting inspections or comparable in-the-field compliance/ enforcement work, preferably involving public sector and regulatory environments. A combination of education and experience may also be considered.
- Excellent verbal and written communication and interpersonal skills to effectively communicate with staff, clients and stakeholders.
- Attention to detail, impartiality and sound judgement, with demonstrated analytical skills to identify irregularities, patterns or trends and make appropriate decisions.
- Demonstrated problem-solving and conflict resolution skills to de-escalate contentious situations and assist with complaint mediation.
- Demonstrated ability to handle sensitive and confidential matters.
- Well-developed political acumen to understand the impact of their actions, how decisions can be influenced in different situations, and the ability to adapt to changes in priorities or direction.
- Knowledge and experience interpreting and applying policies, legislation and regulatory standards and requirements; as well as basic knowledge of legal and court proceedings.
- Inspection skills including the handling of samples and documenting evidence, and gathering and recording information.
- Strong organizational and time management skills with the ability to plan, balance and manage multiple work demands and deadlines.
- Demonstrated ability to work independently as well as in a team environment.

This document is available in alternate formats, upon request.



- Proficiency with Microsoft 365 and specialized databases (e.g. LGCA Regulatory Management System [RMS]).

**The following qualifications are desired:**

- Proficiency in French.
- Understanding of First Nations issues, language and culture.

**Your cover letter and résumé must clearly indicate how you meet the qualifications.**

**Duties:**

The inspector undertakes inspection activities at licensed establishments (e.g., restaurants, bars, retail beer vendors, cannabis stores, VLT sites, lottery ticket retailers) and permitted events (e.g., wedding socials, fundraisers with liquor service) in Northern Manitoba communities such as Thompson, Gillam, Lynn Lake and Norway House. The position also provides routine support to the other Northern Manitoba inspector, which includes communities such as The Pas, Flin Flon and Swan River. The inspector assesses whether there are compliance or safety concerns; and process complex permits within scope. They work without supervision in the field and must independently make quick and balanced decisions and maintain their professionalism in contention situations. An inspector must build effective internal and external working relationships, conduct information sessions adapted for different audiences, and draft a variety of written reports and recommendations. They recognize what factors need to be considered in diverse scenarios; and make sound recommendations and decisions based on legislative authority, evidence, logical reasoning, and relevant precedent.

**Additional Information:**

- An eligibility list may be created for similar positions and will remain in effect for 12 months.
- Applicants may be required to write a screening/selection exercise/test.
- Applicants must be legally entitled to work in Canada.
- Circumstances may arise where the competition may need to be withdrawn.
- A positive attendance record will be a consideration in the screening process.
- Satisfactory work performance in the preceding 12 months is required.
- Satisfactory criminal record check (verified by fingerprints), police vulnerable sector check, child abuse registry check, and driver's abstract are conditions of employment.
- A valid Manitoba driver's licence, and the ability to travel frequently throughout Manitoba are required. This may include consecutive days working away from home.
- Working hours are irregular, and involve day, evening, night, weekend, and statutory holiday work.
- Applicants must qualify under The Liquor, Gaming and Cannabis Control Act to be appointed as an Inspector.
- Applicants must be physically capable of performing the routine manual labour components of the position, which may include but are not limited to: occasional lifting of objects weighing 7-23 kilograms, walking considerable distances, climbing stairs, exposure to inclement weather conditions and exposure to high noise levels.
- The incumbent is expected to deal with potential volatile situations on a regular basis such as dealing with minors, intoxicated persons, nudity, large crowds and hostile individuals.
- The successful candidate must be located in Northern Manitoba in a community such as Thompson, Gillam, Lynn Lake and Norway House, and maintain a workspace at home where they can work without interruption and distraction, and with secure and reliable telephone and internet access.
- The incumbent is eligible for remoteness allowance.
- The incumbent may be eligible for work from home allowance and a fleet vehicle depending on work location.

The LGCA has a comprehensive compensation and benefits package that includes extended health care, health spending account, dental care, vision care, long term disability insurance, group life insurance, maternity leave top-up plan, family related leave and a defined benefit pension plan (some pension plans allow for portability between the Civil Service Superannuation Board and employers). Training, educational support and career development opportunities are also available.



**Apply to:**

Advertisement #43685  
Liquor, Gaming and Cannabis Authority of Manitoba  
Human Resources  
1055 Milt Stegall Drive  
Winnipeg MB R3G 0Z6  
Fax: 204-927-5384  
Email: resumes@LGCAMB.ca

**Please quote your name and the advertisement number in the subject line of your email.**

Please submit your cover letter, resumé and any other documents in PDF format. The LGCA does not accept .zip files or links to Google Docs, Dropbox, or any cloud-based storage systems as a substitute for PDF documents.

**Accessibility**

LGCA will consult with all applicants requesting accommodation during the recruitment process to ensure that the accommodation provided considers the applicant's individual accessibility needs.

Employment equity is a factor in selection. Applicants are requested to indicate in their covering letter or resumé if they are from any of the following groups: women, Indigenous people, visible minorities, and persons with disabilities.

We thank all who apply. Only those selected for further consideration will be contacted.

Visit [LGCAMB.ca](http://LGCAMB.ca) to learn more about the Liquor, Gaming and Cannabis Authority of Manitoba.

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