

LOTTERY ACCOUNT CHEQUE REGISTER

Enter all cheques issued and pre-authorized payments made during this reporting period.

DATE	CK#	PAYEE	DESCRIPTION (PURPOSE)	USE OF PROFIT DISBURSEMENTS	TX HOLD'EM PRIZES PAID BY CHEQUE	TX HOLD'EM EXPENSES				
						RENT AND/OR LICENSE FEE	EQUIPMENT	ADVERTISING	WAGES	OTHER EXPENSES
Grand Totals*				G.]	H.]					
						TOTAL EXPENSES PAID BY CHEQUE				I.]
										\$

*Grand totals must be provided for all columns



Questions regarding your report can be directed to the LGCA Audit department. Call us at 204-927-5300 or toll free at 1-800-782-0363. You can also email us at audit@LGCamb.ca

Important notice for Limited Series and Single Event licensees regarding bank statement requirements:

Returning licensees : All banking activity (deposits, cheques, charges, etc) since your last report to the LGA must be recorded on this report. Bank statements must be submitted from your last report to the most current statement available.

First time licensees : Bank statements must be submitted from the time you opened the lottery account to the most current statement available.

Quarterly and Monthly reporting licensees should only submit the bank statements that are applicable to the period being reported.

LOTTERY BANK ACCOUNT INFORMATION:

BANK NAME: _____

BANK ADDRESS: _____

ACCOUNT # # _____ # _____ # _____
CHEQUING SAVINGS INVESTMENT

ACTUAL BALANCE ON BANK STATEMENT (AT THE END OF THIS REPORTING PERIOD)

\$	_____	+	\$	_____	+	\$	_____	=	\$	_____
	<small>CHEQUING</small>			<small>SAVINGS</small>			<small>INVESTMENT</small>			

PLUS OUTSTANDING DEPOSITS:

_____	_____	+	_____
_____	_____		
_____	_____		

LESS OUTSTANDING CHEQUES:

+ _____

- _____

ACTUAL ADJUSTED BANK BALANCE:

=	J
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BANK SUMMARY STATEMENT

1. OPENING LOTTERY BANK BALANCE AT THE BEGINNING OF THIS PERIOD:		1. \$
(LINE 9 FROM THE LAST REPORT FILED)		
2. REVENUE: (Box A, Page1)		2. \$
3. PRIZES:	CASH (Box B, page 1)	_____
	CHEQUE (Box H, page 2)	+ _____
	TOTAL PRIZES	= _____ 3. \$(_____)
4. EXPENSES: CASH (Box C, page 1)	<u>DESCRIPTION</u>	<u>AMOUNT</u>
	WAGES	_____
	_____	_____
EXPENSES: CHEQUE (Box I, page 2)		+ _____
	TOTAL EXPENSES	= _____ 4. \$(_____)
5. USE OF PROFIT/DISBURSEMENTS: (Box G, page 2)		5. \$(_____)
	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6. OTHER WITHDRAWALS:	BANK CHARGES	_____
	_____	= _____ 6. \$(_____)
7. OTHER RECEIPTS:	INTEREST	_____
	_____	= _____ 7. \$ _____
8. CALCULATED ENDING BANK BALANCE	(Lines 1 + 2 - 3 - 4 - 5 - 6 + 7)	8. \$ _____
9. ACTUAL ADJUSTED BANK BALANCE (Box J, page 3)		9. \$ _____
10. (SHORTAGE)/OVERAGE (LINE 8 - 9)		10. \$ _____

CERTIFICATION

WE, the undersigned, have examined the records and accounts of

(NAME OF ORGANIZATION)

with respect to the above described lottery, the information contained herein accurately reflects the organization's records which are correct to the best of our knowledge and belief.

DATED THIS _____ DAY OF _____ 20____

SIGNATURES OF THE PRESIDENT AND ONE PRINCIPAL OFFICER ARE REQUIRED ON THIS FORM

	SIGNATURE	
	PRINT NAME	
PRESIDENT	OFFICE HELD	
	ADDRESS	
	POSTAL CODE	
BUS: _____	RES: _____	TELEPHONE _____
EMAIL: _____		BUS: _____ RES: _____
NAME (PRINT) _____	# _____	EMAIL: _____

PLEASE ENTER THE NAME, DAYTIME TELEPHONE NUMBER AND EMAIL OF THE PERSON COMPLETING THIS REPORT.

Contact us at: *LGCA Manitoba*
1055 Milt Stegall Drive
Winnipeg, Manitoba R3G 0Z6

Phone: 204-927-5300
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