

# Job Bulletin: Manager, Information Technology

**Advertisement #** 36846  
**Manager, Information Technology**  
**Regular/Full-time**  
**Strategic Services and Public Affairs Unit**

**Closing Date:** November 26, 2020  
**Salary Range:** Exempt

The Liquor, Gaming and Cannabis Authority of Manitoba (LGCA) regulates the province's liquor, gaming and cannabis industries, including oversight for liquor sales, service and manufacturing; gaming employees, products, events and operations; and retail cannabis stores. We strive to serve the public interest by regulating these industries in a respectful, impartial and balanced manner.

The LGCA is seeking a highly-motivated individual as its Manager, Information Technology. This position is part of the organization's management team and is responsible for the direction and management of the information technology department, which is a part of the strategic services and public affairs unit.

## Qualifications:

### The successful candidate must have:

- A university degree in computer science or a related field; and five to ten years of related experience, preferably in the public sector. A combination of education and experience may be considered.
- Diverse management and leadership skills to lead, coach, mentor, foster collaboration, provide direction, motivate staff, resolve and manage conflicts, and maintain a high level of performance through effective human resources management practices in a unionized environment.
- Strong verbal and written communication skills to communicate effectively with staff, clients and stakeholders, and excellent interpersonal skills to build strong working relationships.
- Attention to detail, with demonstrated organizational and time management skills to plan, balance, and manage performance, competing priorities and workload demands while ensuring departmental standards are met.
- Excellent critical thinking, analytical, judgement and decision-making skills that support department and organizational goals.
- Demonstrated political acumen, adaptability, and issues management expertise to respond to sensitive issues.
- Experience developing training programs, policies and procedures to support IT users and systems.
- Experience leading and managing large-scale projects across diverse teams, while ensuring quality deliverables.
- Experience with budgeting, reporting and procurement, with an understanding of financial management practices.
- Training and experience with Microsoft applications and Windows server software platforms, network security processes, and web and systems development.

### The following qualifications are desired:

- Project Management Professional (PMP) certification.
- Proficiency in French.

**Your cover letter and résumé must clearly indicate how you meet the qualifications.**

## Duties:

The Manager, Information Technology is part of the LGCA's management team. The position is responsible for the direction, management and oversight of the LGCA's Information Technology (IT) department and IT resources; this includes both network and systems development. The position oversees departmental operations, procedures and provides leadership and development to staff. The position is responsible for managing IT projects and resources, risk management, planning and budgeting, enforcement of IT policies, auditing systems and providing reliable and secure IT infrastructure to the LGCA.

## Additional Information:

- An eligibility list may be created for similar positions and will remain in effect for 12 months.
- Applicants may be required to write a screening/selection test.
- Must be legally entitled to work in Canada.

This document is available in alternate formats, upon request.



- Circumstances may arise where the competition may need to be withdrawn.
- Satisfactory work performance in the preceding 12 months is required.
- For internal candidates, a positive attendance record will be a consideration in the screening process.
- A satisfactory Criminal Records Check verified by fingerprints must be produced and maintained.
- A valid driver's licence, access to a reliable vehicle and ability to travel periodically throughout Manitoba are required.
- The work requires a considerable amount of time (85%) working at a sit/stand workstation on a computer.
- Occasional use of a ladder to reach server racks and cabling above the ceiling.
- Occasional lifting of objects weighing 14 kilograms – server floor tiles and computer equipment.
- Occasional work with under-floor cables and electrical wiring.

The LGCA has a comprehensive compensation and benefits package which includes extended health care, health spending account, dental care, vision care, long term disability insurance, group life insurance, maternity leave top-up plan, family related leave and a defined benefit pension plan (some pension plans allow for portability between the Civil Service Superannuation Board and employers). The LGCA also has ergonomic workstations and free parking. Training, educational support and career development opportunities are also available.

**Apply to:**

Advertisement #: 36846

Liquor, Gaming and Cannabis Authority of Manitoba

Human Resources

1055 Milt Stegall Drive

Winnipeg, MB R3G 0Z6

Fax : (204) 927-5384

Email: [resumes@LGCamb.ca](mailto:resumes@LGCamb.ca)

Please quote your name and the advertisement number in the subject line of your email. When possible, please submit your cover letter, resume and any other documents in PDF format (refrain from using .zip files). The LGCA does not accept links to Google Docs, Drop Box or any cloud based storage systems as a replacement for real documents. This will eliminate formatting issues for different versions of software.

**Accessibility**

LGCA will consult with all applicants requesting accommodation during the recruitment process to ensure that the accommodation provided takes into account the applicant's individual accessibility needs.

**Employment Equity** is a factor in selection. Applicants are requested to indicate in their covering letter or résumé if they are from any of the following groups: women, Indigenous people, visible minorities and persons with disabilities.

We thank all who apply and advise that only those selected for further consideration will be contacted.

Visit [LGCamb.ca](http://LGCamb.ca) to learn more about the Liquor, Gaming and Cannabis Authority of Manitoba.

